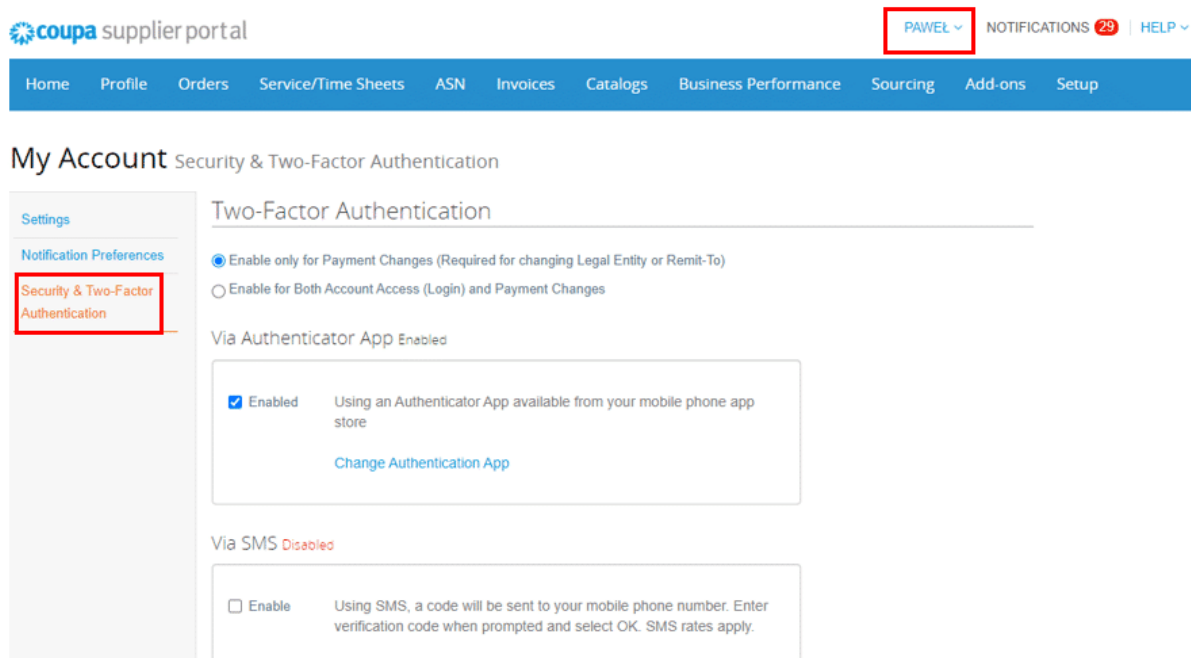# Manage Two-Factor Authentication (2FA)

To enable two-factor authentication, log in to your CSP account, hover over your user name at the top of the screen and click on **Account Settings**. On **My Account** page select **Security & Two-Factor Authentication**.

When you enable two-factor authentication, you can choose from the below options. **For security reasons AUTOLIV recommends to use the 2FA for both Account Access (Login) and Payment Changes**.
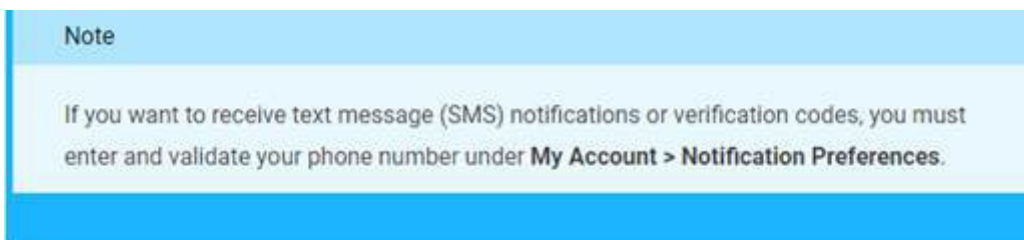
- **For Payment Changes (Required for Changing Legal Entity or Remit-To)**: Two-factor authentication is required when creating or editing legal entities, remit-to, and bank account information.
- **For Both Account Access (Login) and Payment Changes**: Two-factor authentication is required when logging in to the CSP. You

don't have to reauthenticate when working with financial data because you already authenticated when logging in.
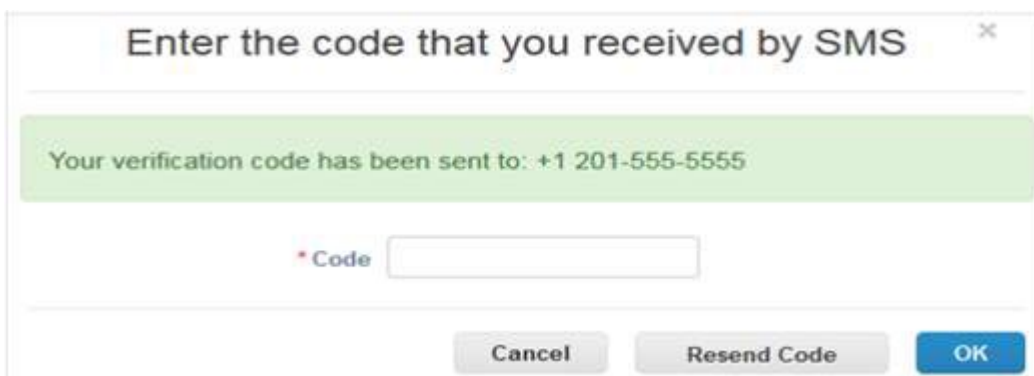
Depending on how you want to receive the verification codes, select one of the following options and set your preference as the default:

1. **Via Text Message** to use a code sent by text message to your phone number.
2. **Via Authenticator App** to use an authenticator app available from the app store on your mobile phone.

1. 2FA via Text Message

Note

If you want to receive text message (SMS) notifications or verification codes, you must enter and validate your phone number under **My Account > Notification Preferences**.

For the text message, enter the verification code in the pop-up window.

Enter the code that you received by SMS ✕

Your verification code has been sent to: +1 201-555-5555

* Code [   ]

Cancel   Resend Code   OK

After successful mobile phone validation, you will receive the verification codes in text messages.

2. **2FA via Authenticator App**. For installing and using Google Authenticator, follow the on-screen instructions.
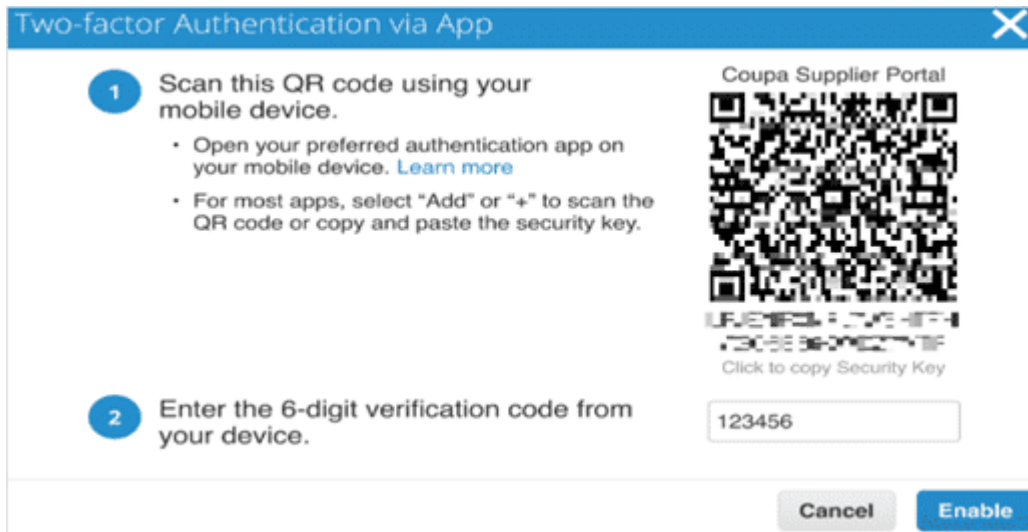

- Download and install an authentication app from the Google Play store or the Apple app store.
- Scan the QR code or copy the security key to use it as the CSP authentication code. Click 'Enable'.

If you do not have a mobile phone, you can enable two-factor authentication only through an authenticator app by using a **browser extension**.
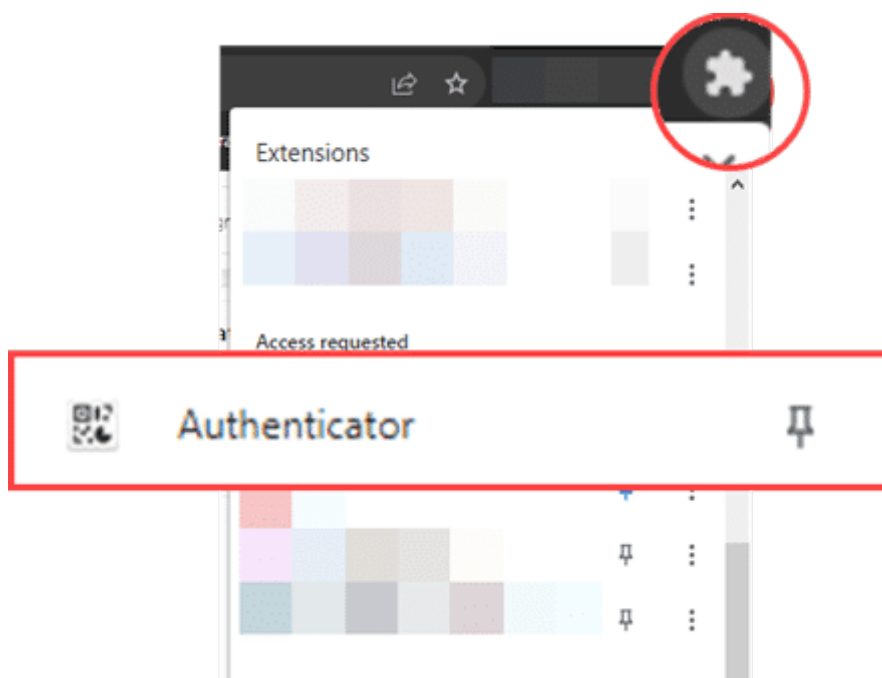
1. Open your browser, preferably "Chrome".
2. Go to the "Chrome Web Store" using this [link(opens in a new tab)](#)
3. In the top left hand corner of the screen type "Authenticator" and select the first one.
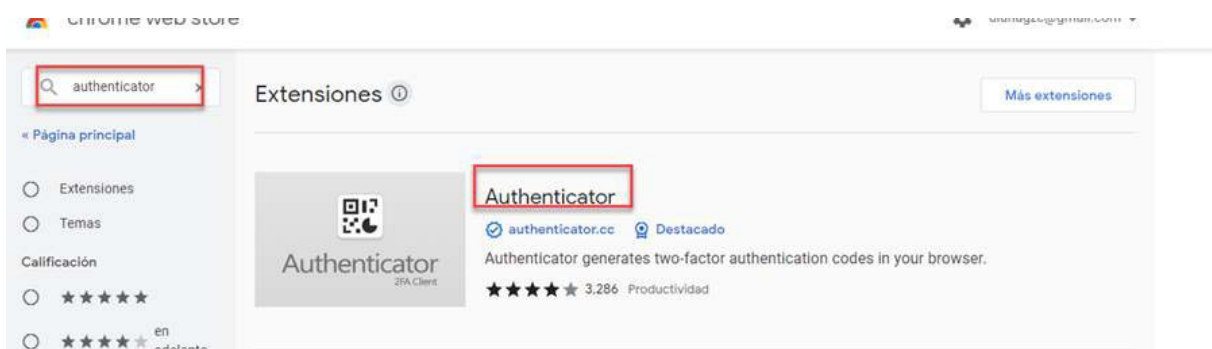
4. Select "Add to Chrome".
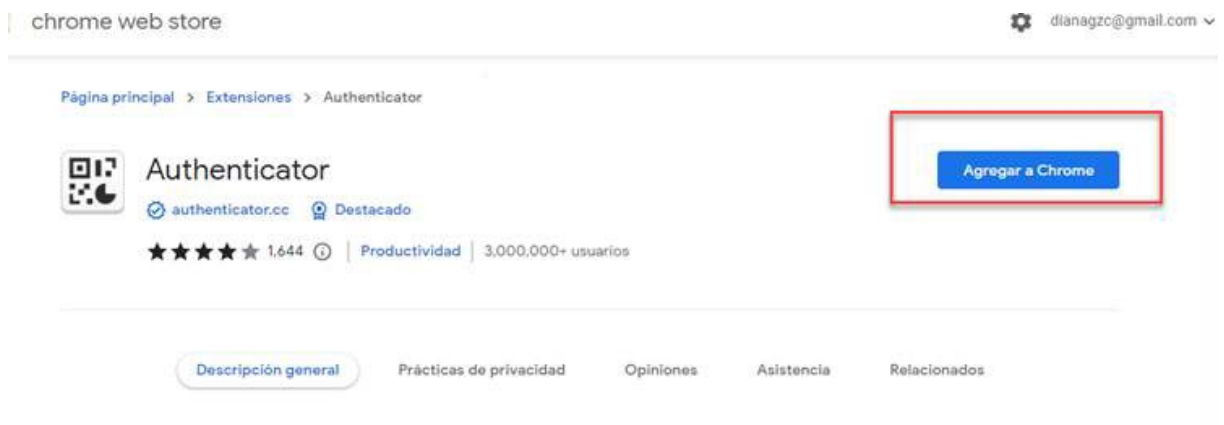
5. You will now see in your "Extensions" that you have installed the "Authenticator" to validate codes. The "Extensions" are located at the top right of your screen.

6. Log in to the Coupa vendor portal and go to the "account settings" section that appears when you hover your cursor over your name.

7. Go to the "Security and two-factor authentication" section and select "Enabled" in the first option (Using an Authenticator App available from your mobile phone app store), this will allow you to validate with an application and not with an SMS message.

8. Click on "Change authentication application".

9. Select the "Extension" you have just installed and click on "Scan QR code"
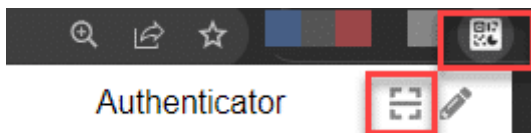

10. Drag the cursor to select the Coupa QR code

11. Use the code that the "Extension" provided in the Coupa supplier portal and then select "Enable".

12. Once enabled, every time Coupa asks for authentication, just click on the extension and copy the number that appears.

Print your backup codes or email them to yourself before you click **OK**. If you ever lose your device, you need these to regain access to your CSP account.
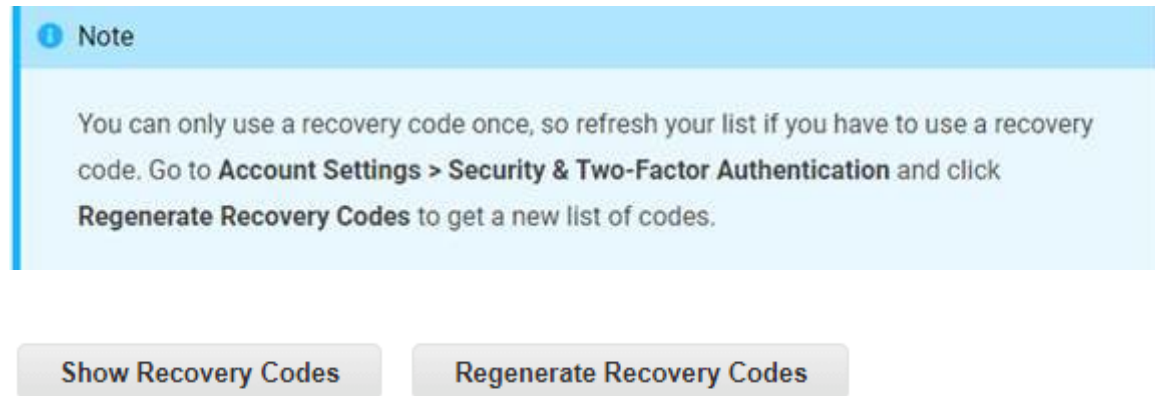
When you enable two-factor authentication, you get an email notification of the change.